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25 April 1952

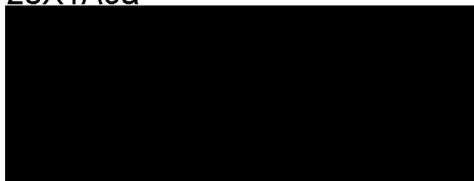
MEMORANDUM

TO: Chief, Personnel and Procedures Staff, Personnel Office
FROM: Chief, Career Management Division
SUBJECT: Drafts of Personnel Policy

1. Attached are two copies each of the various drafts of the statement of Personnel Policy which the Career Service Committee worked on, with a view to having them signed and issued by the DCI. In theory they are not classified. The plan to have them signed by the DCI is now dead as far as I know.

2. There are scattered through the papers of the Career Service Committee a great many other statements which might be useful in the development of a Personnel Policy. If you'd like, I will attempt to have these abstracted for you.

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Enclosures - 5 (2 copies each)

DOC	30	REV DATE	22-6-81	BY	006199
ORIG COMP		OPI	32	TYPE	01
ORIG CLASS	5	PAGES	5	REV CLASS	6
JUST	22	NEXT REV	2011	AUTH	HR 78-2

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C O P Y

8 October 1951

DRAFT

A career service within the Central Intelligence Agency, whose members are selected for their integrity, ability, ingenuity and determination, must be built to meet the present and future intelligence requirements of the United States. In order that maximal use be made of the basic potentialities of all employees, planned programs will be available for the training and development of those who have demonstrated competence by meritorious performance.

Participation in this career service, resulting in a more effective discharge of the Agency's mission, will also accrue benefits to the individual. Such benefits will comprize greater job security, progressive advancement, compensation for occupational hazards and fitting acknowledgment of the requirement of anonymity.

The effective cooperation of all is required in order to ensure the growth of the Agency which is inherent in this program.

/For the signature of the DCI/

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